**2019 WIOTC Speaker Form**

Please provide the following information in both Chinese and English:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unit information** | | | | LOGO |
| Unit |  | | |
| Address |  | | | |
| Telephone |  | Fax |  | |
| E-mail |  | Post code |  | |
| Unit Profile | *Within 300 words* | | | |
| Industry |  | | | |
| **Speaker information** | | | | Photo |
| Full name |  | Gender |  |
| Department |  | Position |  | |
| Telephone |  | E-mail |  | |
| Speech topic |  | | | |
| Speech field |  | | | |
| Personal profile | *Within 300 words* | | | |

1. Please provide a vector version of the unit LOGO, or a 2000 (wide) x2000 (high) pixel HD PNG transparent background format image.

2. Please provide a 1500 (wide) x 2000 (high) pixel HD bare-headed photo in JPG format.

3. Please provide the speaker's speech (PPT/PDF) from the most recent meeting, so that we can match appropriate session more accurately.

4. Please fill out this form in both Chinese and English and send it to pjwu@wiotc.org,which will be subject to review email or SMS.